



Return of Electorate Candidate Donations and Expenses for the 2017 General Election

DECLARATION

Step 1 **Candidate name:**

Party name (if applicable):

Electorate contested:

Step 2 **TOTAL CANDIDATE DONATIONS**
Complete Parts A to E if you have any donations to declare.
 Write 'NIL' if you have NO donations, or contributions to a donation, of more than \$1,500 (including GST) to declare

Part A: Candidate donations of more than \$1,500

Part C: Anonymous candidate donations of more than \$1,500

Part D: Overseas candidate donations of more than \$1,500

Total (A + C + D)

Step 3 **TOTAL CANDIDATE ELECTION EXPENSES**
Complete Parts F to G if you have any donations to declare.
 Write 'NIL' if you have NO expenses to declare

Part F: Candidate only election advertising

Part G: Election advertisements shared with the party and/or other candidates

Total (F + G)

Step 4 I declare that to the best of my knowledge this return, filed pursuant to sections 205K and 209 of the Electoral Act 1993, is an accurate record of the candidate donations made to me, or on my behalf, and of election expenses incurred by me, or on my behalf, for the 2017 general election and is not false in any material particular.

Signature

DATE: DD / MM / YYYY

INFORMATION ON CANDIDATE DONATIONS AND ELECTION EXPENSES
WHO MUST FILE A RETURN?
 All electorate candidates at the 2017 general election must file a return of candidate donations and election expenses. Even if you have no donations or expenses to declare, you **MUST** still complete the candidate return recording 'NIL' donations or expenses.

KEEPING RECORDS OF DONATIONS AND EXPENSES
 Candidates must keep good records of all candidate donations and candidate expenses. Candidates must keep invoices and receipts for all election expenses of \$50 or more for three years after returns are filed.
 Further information on candidate donations and expenses is available in the *Candidate Handbook – General Election 2017*.

COMPLETING THE RETURN

You can complete the return electronically or by hand. If you complete the form electronically the totals in each part will be automatically added up for you, as well as the totals on this page of the return.

If you have any donations or expenses to declare complete Parts A to G before completing the declaration at step 4.

If you do not have any donations and/or expenses to declare enter 'NIL' in step 2 and/or step 3 on this page before completing the declaration at step 4.

SIGNING THE RETURN

The completed return needs to be signed and dated by the candidate. The following types of electronic signatures can be used:

- (a) images of signatures that are electronic replications of actual 'pen and paper' signatures, such as scanned or photographic images
- (b) images of signatures that are produced and captured electronically, using technologies such as signature pads, trackpads, touchpads or the mouse, light pens or similar devices.

The Electoral Commission does not accept typed or digital ID signatures.

CHECKLIST

- Step 1 completed
- Parts A to E completed or 'NIL' entered at step 2
- Parts F and G completed or 'NIL' entered at step 3
- Declaration signed and dated

FILING THE RETURN

Candidate returns must be filed with the Electoral Commission by 5pm, 23 January 2018 (within 70 working days of election day). Candidates who fail to comply with these requirements commit an offence and may be referred to the Police.

- The return can be filed:
- by post to PO Box 3220, Wellington 6140
 - delivered to Level 10, 34-42 Manners Street, Wellington
 - by email to: enquiries@elections.govt.nz

Reminder: the returns are open to public inspection and will be published on www.elections.org.nz.

PART B: CONTRIBUTIONS OF MORE THAN \$1,500

Instructions for Part B - Contributions

A contribution is money, goods or services that makes up a donation or is included in a donation or has been used to wholly or partly fund a donation, that was given to the donor or a person who was expected to pass the contribution to the donor.

Only complete Part B if the donation in Part A includes a contribution, from someone other than the donor, exceeding \$1,500.

For each contribution recorded in Part B you will need to provide:

- the name and street address of each contributor; and

- the amount of each contribution made by the contributor or, in the case of multiple contributions, the total amount of the contributions; and
- the date on which each donation funded from the contributions was made (this should be the same date included in Part A for the related donation).

Please do not include Part B total with overall donations total on page 1 of the return.

WRITE 'NIL' IF YOU HAVE NO DONATIONS TO DECLARE HERE:

TOTAL FOR PART B

\$0.00

Contributor's name and street address	Dates the related donation funded from contributions was made dd/mm/yyyy	Name of donor in Part A to which this contribution relates	Amount of contribution (including GST) \$0.00
EXAMPLE: Jane Jones 1 Side Street, Suburb Wellington	14/07/2017	John Smith	\$2,000.00

PART G: ELECTION ADVERTISEMENTS SHARED WITH THE PARTY AND/OR OTHER CANDIDATES

Instructions on how to complete Part G

You should record all election expenses incurred in relation to election advertisements published, or continued to be published, during the regulated period for the general election (23 June to 22 September 2017) promoting your candidacy and the party and/or one or more other candidates.

Apportionment is permitted between a candidate and party(ies) and other candidate(s) based on coverage. Where an expense item has been apportioned between you and the party and/or candidate(s) you should ensure there is a consistent description and approach to apportionment in each return of election expenses. Record the name of the party or other candidate(s) featured in the advertising in the item description.

For advertisements published both before and during the regulated period you should apportion the costs so that only a fair proportion of the expenses are attributed to being incurred during the regulated period. Only record the amount attributable to the regulated period in the return.

Disclose the total amount incurred on election advertisements published during the regulated period even if payment for the advertising was made outside of the regulated period.

WRITE 'NIL' IF YOU HAVE NO EXPENSES TO DECLARE HERE:

TOTAL FOR PART G

\$4,929.31

Item description Provide details of the type of advertisement, name of advertiser or supplier, volume, duration and size as appropriate	Total costs (including GST)	% apportioned as candidate expense	Value \$0.00 (including GST)
EXAMPLE: Flier: 30 June to 10,000 households Featuring the Growth Party	\$2,000.00	10%	\$200.00
Baseline - Party/Candidate hoardings & yard signs x 104	\$1,852.42	50%	\$926.21
Baseline - Party/Candidate hoardings packaging & freight	\$148.79	50%	\$74.40
Orangebox: Direct Mail x 11873	\$7,646.46	40%	\$3,058.58
Crucial Colour: Party/Candidate Flyers x 20000	\$1,687.05	50%	\$843.53
Art that Works: Design of Party/Candidate flyer	\$53.19	50%	\$26.60
			\$0.00
			\$0.00
			\$0.00
			\$0.00