Party Donations Return for the year ending 31 December 2011



Declaration

I declare that to the best of my knowledge this return contains all donations and information required pursuant to section 210 of the Electoral Act 1993, is an accurate record of the party donations and is not false in any material particular.

Signed:

Date:

Where you have completed the return electronically you will need to print the return. The return needs to be signed and dated by the party secretary and both the party secretary and the auditor must initial each page of the return. The signed return and the auditor's report must be received by the Electoral Commission by **Monday 30 April 2012**. Returns can be filed:

- By post at PO Box 3220 Wellington 6140
- Delivered to Level 9, 17-21 Whitmore Street, Wellington
- By fax to 04 495 0031
- By email to enquiries@elections.govt.nz

Please note, where the return is sent by fax or email the original signed return should also be sent or delivered to the Electoral Commission.

Checklist

Parts A to G completed (if no donations in a Part, then answer Nil in the first row)	Yes
Party Secretary has initialled every page	Yes
All relevant supporting documentation supplied to auditor	Yes
Auditor has stamped and initialled every page	Yes
Auditors report enclosed	Yes
Representation letter enclosed, if used	Yes

EETIGAIS

ELECTORAL COMMISSION Te Kaitiski Take Köwhiri

Total A \$0.00

Party Name

A: Every donor who has donated over \$15,000 during the year Sections 210(1)(a) and 210(2)

- Includes aggregations from the same donor (including those exceeding \$30,000 that have been reported during the year under section 210c) This part:

- does not include contributors to donations, anonymous or overseas donations, donations protedted from disclosure, or donations not exceeding \$15,000 (see Parts B, C, D, E and F)

The requirement to identify whether a donation contains contributions is in section 210(1)(b)

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Amount of donation or aggregated donations \$0.00 totai ⋽ contributions? New Zealand First Does the donation contain (Yes or No) (or dates of each Date donation aggregated donation) DD/MM/YYYY Donor's address Donor's name



Party Secretary Initial:

Auditor Stamp/Initial

ELECTORAL COMMISSION To Koltiski Toke Kowhiri

Total A \$0.00

\pmb{B} . Every contributor who has contributed over \$15,000 during the year sections 210(1)(b) and 210(3)

This includes aggregations of contributions from the same person

Contributors are defined in section 207, and the requirement to identify contributors is in section 207c

			Amount of the	contribution		\$0.00	Nii								
Party Name		3	Date of			DD/MM/YYYY									111111111111111111111111111111111111111
			Donation	(number) in Part A	that contributor was part of (if	applicable)									
											-				
					address										
					Contributor's address			<u>.</u>							
	-												- Land -		
								-							
					ame										
					Contributor's name										

Party Secretary Initial:

Auditor Stamp/Initial

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ELECTORAL COMMISSION Te Kaitiaki Take Köwhiri

\pmb{C} : Every anonymous donation received that was over \$1,500 Sections 210(1)(c) and 210(4)

Note:

If an anonymous donation is over \$1,500 the party is entitled to keep \$1,500 and must pay the excess to the Electoral Commission within 20 working days

Anonymous is defined in section 207, and the requirement to relinquish the excess of anonymous donations in section 207i

Date received DD/MM/YYYY (For Electoral Commission office use only) Amount of payment \$0.00 New Zealand First Party Name Electoral Commission DD/MM/YYYY Date paid to Electoral Commission \$0.00 Amount paid to Total \$0.00 anonymous donation Amount of Total \$0.00 Ē donation received DD/MM/YYYY Date anonymous



Party Secretary Initial:

Auditor Stamp/Initial

ELECTORAL COMMISSION To Kaitiaki Taka Köwhiri

$m{D}$: (i) Every donation from an overseas person that was over \$1,500 Sections 210(1)(d) and 210(5),207k

Note: If a donation from an overseas person is over \$1,500 (either on its own or when aggregated with all other donations made by or on behalf of the same overseas person during the year) the party is entitled to keep \$1,500 and within 20 working days must either return the excess to the donor or pay the excess to the Electoral Commission.

Overseas person is defined in section 207k, along with the requirements to relinquish some donations with overseas components

		nmission office nly) Date received			
	land First	(For Electoral Commission office use only) Amount of Date received payment \$0.00 DD/MM/YYYY			
Party Name	New Zealand First	(For Elenate Amou			
Par		Date excess returned to donor or paid to Electoral Commission			
Total \$0.00		Amount returned to donor or paid to Electoral Commission	00.04		
		Was the excess returned to the donor or paid to the Electoral Commission?			
		Date overseas donation received or dates of each aggregated donation DD/MM/YYYY			
Total \$0.00		Amount of overseas donation or total aggregated overseas donations	80.00		
		Address of overseas donor			
		Name of overseas donor			

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Auditor Stamp/Initial

Party Secretary Initial:



\mathbf{E} ; (ii) Every donation with contributions from an overseas person that was over \$1,500 Sections 210(1)(d) and 210(5),207k

Note: If an overseas contribution is over \$1,500, within 20 days, the party must either return the entire donation to the donor or pay it to the Electoral Commission.

Overseas person is defined in section 207k, along with the requirements to relinquish some donations with overseas components

		New Zealand First	(For Electoral Commission office use only)	Amount of Date received payment	\$0.00 DD/MM/YYYY			
	Party Name	New Zea		paid to Electoral Commission	DD/MM/YYYY			
	-		Donation number in Part A or Part D	that the contribution was part of and date	donation made e.g. A13 13/08/2011			
Total \$0.00			Amount of contribution		\$0.00	Nii		
				Address of overseas person				
				Name of overseas person				

Auditor Stamp/Initial Auditor

${\sf F}$. All payments from the Electoral Commission of donations protected from disclosure Sections 210(1)(e) and 210(6)

ELECTORAL COMMISSION
TE KRITISKI TAKE KÖWHITI

Donations protected from disclosure are defined in section 208

		and First	ssion office use only)	Date sent DD/MM/YYYY					
•	Party Name	New Zealand First	(For Electoral Commission office use only)	Amount of payment \$0.00					
Total \$0.00			Amount of interest included	in payment \$0.00	,				
Total \$0.00			Amount of payment	\$0.00	Nil				
			Date payment received	DD/MM/YYYY					

Auditor Stamp/Initial

Party Secretary Initial:,

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G: Details of all other party donations received Section 210(6A)

ELECTORAL COMMISSION Te Kaitiski Take Köwbiri

This part: - includes all other party donations received. The requirement to identify these is in section 210(6A) (a) - (d)

Total \$0.00	\$48,534.00	Total Amount of Donations \$0.00	\$27,034.00	\$0.00	\$2,000.00	\$19,500.00
Total Number of Donations	199	Number of Donations No.	548	Nil	1	2
Party Name	New Zealand First	Description of Donation	Number of anonomyous donations not exceeding \$1,500	Number of overseas donations not exceeding \$1,500	Number of donations exceeding \$5,000	Number of donations exceeding \$5,000 but not exceeding \$15,000

Party Secretary Initial: ...

New Zealand First Party

P O Box 301158

Albany

Auckland 0752

April 2012

Mr John Lennie

Lennie & Associates

P O Box128-246

Auckland 1541

Dear Mr Lennie

Letter of Representation for Party Donations Return for the 2011 calendar year

This representation letter is furnished in connection with the return of party donations for the 2011 calendar year by New Zealand First and made in accordance with section 210 of the Electoral Act 1993, which has been audited by you in accordance with section 210A of the Act.

I understand that your audit was conducted in accordance with the relevant provisions of the Act and the Auditing and Assurance Standards issued by the New Zealand Institute of Chartered Accountants.

I confirm and take responsibility for the following representations after taking all reasonable steps to assure myself of them:

- The return has been prepared in accordance with the relevant provisions of the Act.
- I am responsible for establishing and maintaining a system of internal control designed to provide reasonable assurance as to the integrity and reliability of the return. I have done this, and all explanations or demonstrations of this to you have been complete and accurate.
- All records, documents and accounts (records) have been kept by the Party (including subsidiary entities) and made available to you, and these materials will be retained in accordance with the requirements of the Act.
- 4 I have disclosed to you to the best of my knowledge:
 - 4.1 any material transactions not disclosed in the records;

- 4.2 any alleged, suspected or proven illegal activity under the Act or other legislation potentially relevant to the return;
- 4.3 the fact of, and results from, any assessment made by me that considered whether the records of the Party may be materially misstated or incomplete for any reason.
- The return contains the total returnable donations received by the Party in the 2011 calendar year. The return includes:
 - donations in the form of money, goods or services paid for by others, discounts given on goods or services provided to the party, premiums paid in respect of goods or services provided by the party, and credit provided to the party at terms more favourable than the prevailing commercial terms, including the value of GST on any of those items;
 - 5.2 donations of more than \$15,000 in aggregate from an individual donor;
 - 5.3 donation contributions of more than \$1,500 from an individual contributor that add up to more than \$15,000 in aggregate from that contributor;
 - anonymous donations, overseas donations, and contributions to donations of more than \$1,500;
 - 5.5 donation contributions from an overseas person of more than \$1,500
 - the number of, and aggregate amount of, donations of more than \$5,000 but not more than \$15,000;
 - 5.7 the number of, and aggregate amount of, donations of more than \$1,500 but not more than \$5,000
 - the number of, and aggregate amount of, anonymous donations, and overseas donations, of \$1,500 or less
 - 5.9 payments received from the Electoral Commission of donations protected from disclosure.
- The return's contents have been determined by considering the questions set out in the Appendix to this letter and the relevant provisions of the Act.
- Where an assessment has been made of the reasonable market value of a donation, the basis of the assessment is fair and appropriate, and has been properly applied and recorded.
- Any and all misstatements you have identified during the course of your audit have been adjusted in the final return.
- I have completed my own procedures, distinct from your audit processes, to evaluate the accuracy and completeness of the return.

The return is free of any material misstatements or omissions.

These representations are made in terms mutually agreed between us, and to supplement information obtained by you from the records of the Party and to confirm information given to you orally.

Yours sincerely,

Party Secretary



Lennie & Associates

Chartered Accountants

ELECTORAL COMMISSION Level Two 23 APR 2012 90 Symonds Street PO Box 128-246 Remuera, Auckland 1541

New Zealand

Telephone: +64 9 368 1212 Facsimile: +64 9 368 1211 email: service@lennie.co.nz

NEW ZEALAND FIRST INDEPENDENT AUDITOR'S REPORT

To the Party Secretary of New Zealand First

Report on the Party Donations Return

We have been engaged to audit the attached Party Donations Return ("Return") of New Zealand First ("the Party") on pages 2 to 8, which comprises:

- Part A (every donor who has donated over \$15,000 during the year)
- Part B (every contributor who has contributed over \$15,000 during the year)
- Part C (every anonymous donation received that was over \$1,500)
- Part D (every donation or contribution from an overseas person that was over \$1.500)
- Part E (every donation with contributions from an overseas person that was over \$1,500)
- Part F (all payments from the Electoral Commission of donations protected from disclosure), and
- Part G (details of all other party donations received).

Party Secretary's Responsibilities for the Party Donations Return

The Party Secretary is responsible for the preparation of a Return which correctly presents the Party's donations received during the year ended 31 December 2011 in accordance with section 210 of the Electoral Act 1993.

Auditor's Responsibility

Our responsibility is to express an opinion on the Return based on conducting the audit in accordance with International Standards on Auditing (New Zealand). However, because of the matters described in the Basis for Disclaimer of Opinion paragraph below we were not able to obtain sufficient appropriate audit evidence to provide the basis for an audit opinion.

Other than in our capacity as auditor we have no relationship with, or interests in, the Party.

Basis for Disclaimer of Opinion on the Return

The scope of our work was limited in that:

- we are not the auditor of the Party's electorates and accordingly were unable to assess the completeness of donations which may have been received at electorate level
- donations may have been received in kind by way of goods or services provided free of charge, or for less than market value and there are no practical audit procedures to determine whether they have been comprehensively recorded
- donations may have been received in cash and there are no practical audit procedures to determine whether they have been comprehensively recorded and
- the correct accounting for donations between candidates and the Party may be incomplete and there are no practical audit procedures available to assess whether all such donations have been properly accounted for.

Disclaimer of Opinion on the Return

Because of the limitations in our audit scope, as outlined above, we are unable to form an opinion as to whether the Party Donations Return for 2011 of New Zealand First complies with the Electoral Act 1993.

Apart from the matters noted above we have obtained all the information and explanations that we have required.

Lennie & Associates 19 April 2012

Auckland