

# **Party Donations and Loans Return for** the year ending 31 December 2023

DE	CLARATION	COMPLETING THE RETURN
1.	Party name:	You can complete the return electronically or by hand.
	Party secretary name:	If you complete the return electronically amounts entered will automatically be formatted as currency (so no need to type \$ or commas) and the totals in each part will be automatically added up for you, as well as the totals on this page of the return.
2.	TOTAL PARTY DONATIONS Complete Parts A to G on pages 2 to 12 if you have any donations to declare.	If you do not have any donations and/or loans to declare enter <b>'NIL'</b> in <b>step 2</b> and/or <b>step 3</b> on this page before completing the declaration at atom <b>4</b>
	Write <b>'NIL'</b> if you have <b>NO</b> donations, or contributions to a donation, in Parts A to G	declaration at <b>step 4</b> . An audit report is required if the total party donations exceed \$50,000 or there are any
	Part A: Party donations of more than \$5,000	party loans disclosed in Parts H or I of the return.
	Part C: Anonymous party donations of more than \$1,500         Part D: Overseas party donations of more than \$50	CHECKLIST
	Part F: Donations protected from disclosure	Step 1 completed
	Part G: Other party donations up to \$5,000	Parts A to I completed or 'NIL' entered at step 2 and/or step 3
	Total Party Donations (A + C + D + F + G)	Party secretary signed and dated the return
	Total monetary and non-monetary donations received by party	All relevant supporting documentation supplied to auditor, if applicable
	Total Monetary Party Donations	
	Total Non-Monetary Party Donations	Auditor stamped or an initialled copy of the return to keep for own records, if applicable
3.	TOTAL PARTY LOANS Complete Parts H and I on pages 13 to 14 if you have any loans to declare.	Auditor's report enclosed, if applicable Representation letter enclosed,
	Write 'NIL' if you have NO loans to declare	FILING THE RETURN
	Part H: Party loans exceeding \$15,000	The return needs to be signed and dated
	Part I:         Party loans between \$1,500 - \$15,000           Total (H + I)	by the party secretary and be accompanied by an auditor's report, if applicable. The signed return and the auditor's report must be received by the Electoral Commission by <b>Tuesday, 30 April 2024.</b>
		The return can be filed:
4.	I declare that to the best of my knowledge this return contains all donations and loans information required pursuant to sections 210 and 214C of the Electoral Act 1993, is an accurate record of the party donations and loans and is not false in any material particular.	<ul> <li>by email to: legal@elections.govt.nz</li> <li>by delivery to Level 4, 34-42 Manners Street, Wellington 6011</li> </ul>
	SIGNATURE DATE: DD / MM / YYYY	<b>Reminder:</b> the returns are open to public inspection and will be published on www.elections.nz.

# **DONATIONS** Complete Parts A to G

#### **Party Donations**

A party donation is a donation of money (or the equivalent of money), goods or services that is made to a party, or to any person or body of persons if there are reasonable grounds to believe that the donation is intended for the benefit of the party. A party donation includes:

- a donation of money or the equivalent of money, including where a person pays something for the party
- where a party is provided with goods or services free of charge that have a reasonable market value of more than \$1,500 (or \$50 if provided by an overseas person - see Part D for more information on who is an overseas person)
- where a party is provided with discounted goods or services and the reasonable market value of the goods or services is greater than \$1,500 (or \$50 if provided by an overseas person); the difference between the contract or agreed price and the reasonable market value of the goods or services is a donation

### PART A: PARTY DONATIONS OF MORE THAN \$5,000

### Instructions for Part A – Donations over \$5,000

Party donations of more than \$5,000 (including GST) received during 2023 are required to be declared in **Part A**, including a series of donations received from the same donor during the year that add up to more than \$5,000. Also include those donations exceeding \$20,000 received during election year and reported under section 210C.

Do not include in **Part A** contributions to donations, anonymous or overseas donations, donations protected from disclosure, or donations not exceeding \$5,000 (see **Parts B, C, D, E, F** and **G**).  when a party sells over-valued goods or services, the difference between the price paid and the reasonable market value is a donation (for example a fundraising auction or dinner)

 where credit is provided to a party on more favourable terms than those prevailing at the same time for similar credit, the value of the favourable terms is a donation.

#### The following are not a party donation:

- free labour
- goods or services provided free of charge to a party, or to any person on the party's behalf, that have a reasonable market value of \$1,500 or less (or \$50 or less if from an overseas person), or
- a candidate donation that is included in a candidate's return of donations.

You need to record the name and street address of the donor, the date the donation was received and the amount received from the donor. Where you have received a number of donations from the same donor you should include each date on which a donation was received from the donor and the aggregated total from the donor. You also need to confirm whether any person (other than the donor) has contributed more than \$5,000 to the donation (or more than \$50 if the contributor is an overseas person). Contributions of more than \$5,000 must be disclosed in **Part B** (or **Part E** for overseas contributors).

For any donations from a trust, include the name of the individual at whose direction the donation was made.

	WRITE <b>'NIL'</b> IF YOU F	TO DECLARE HERE:		
	TOTAL FOR PART A			
	Donor's name and street address	Date donation or aggregated donations received <b>dd/mm/yyyy</b>	Does the donation contain contributions from another person of more than \$5,000? Enter <b>YES</b> or <b>NO</b>	Amount of donation or total aggregated donations (including GST) <b>\$0.00</b>
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	PARTA: PARTY DONATIONS OF MORE THAN	\$5,000		
	Donor's name and street address	Date donation or aggregated donations received <b>dd/mm/yyyy</b>	Does the donation contain contributions from another person of more than \$5,000? Enter <b>YES</b> or <b>NO</b>	Amount of donation or total aggregated donations (including GST) <b>\$0.00</b>
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	PARTA: PARTY DONATIONS OF MORE THAN	35,000		
	Donor's name and street address	Date donation or aggregated donations received <b>dd/mm/yyyy</b>	Does the donation contain contributions from another person of more than \$5,000? Enter <b>YES</b> or <b>NO</b>	Amount of donation or total aggregated donations (including GST) <b>\$0.00</b>
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	PART A: PARTY DONATIONS OF MORE THAN \$5,000				
	Donor's name and street address	Date donation or aggregated donations received <b>dd/mm/yyyy</b>	Does the donation contain contributions from another person of more than \$5,000? Enter <b>YES</b> or <b>NO</b>	Amount of donation or total aggregated donations (including GST) <b>\$0.00</b>	
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	Donor's name and street address	Date donation or aggregated donations received <b>dd/mm/yyyy</b>	Does the donation contain contributions from another person of more than \$5,000? Enter <b>YES</b> or <b>NO</b>	Amount of donation or total aggregated donations (including GST) <b>\$0.00</b>
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### PART B: CONTRIBUTIONS OF MORE THAN \$5,000

#### Instructions for Part B - Contributions over \$5,000

A contribution is money, goods or services that makes up a donation or is included in a donation or has been used to wholly or partly fund a donation, that was given to the donor or a person who was expected to pass the contribution to the donor. Only complete **Part B** if the donation in **Part A** includes a contribution, from someone other than the donor, exceeding \$5,000. For each contribution in **Part B** you will need to provide:

- the name and street address of each contributor
- the line number of the donation in **Part A** that the contribution was part of and the date the donation was received
- the amount of each contribution made by the contributor, or in the case of multiple contributions, the total amount of the contributions from the same person to the donation during the year.

WRITE <b>'NIL'</b> IF YOU HAVE			
		TOTAL FOR PART B	
Contributor's name and street address	Donation (number) in Part A that contribution was part of	Date of donation in Part A that the contribution was part of <b>dd/mm/yyyy</b>	Amount of contribution (including GST) <b>\$0.00</b>

### PART C: ANONYMOUS PARTY DONATIONS OF MORE THAN \$1,500

#### Instructions for Part C - Anonymous donations over \$1,500

An anonymous donation is a donation made in such a way that the party who receives the donation does not know the identity of the donor and could not, in the circumstances, reasonably be expected to know the identity of the donor.

If an anonymous donation is over \$1,500 the party is entitled to keep \$1,500. The balance of the donation must, within 20 working days of receipt, be paid to the Electoral Commission for payment into a Crown bank account.

#### Anonymous overseas donations over \$50

Where you have reasonable grounds to suspect the anonymous donor is an overseas person, the party is entitled to keep \$50. The balance of the payment must be paid to the Electoral Commission for payment into a Crown bank account. Please see Part D for more information on who is an overseas person.

- In Part C you must declare:
- the date the donation was received; and
- · the amount received; and
- the amount paid to the Electoral Commission; and
- the date payment was made to the Electoral Commission.

		TOTAL FOR PART C	
Date anonymous donation received <b>dd/mm/yyyy</b>	Amount of anonymous donation (including GST) <b>\$0.00</b>	Amount paid to the Electoral Commission (including GST) <b>\$0.00</b>	Date paid to the Electoral Commission <b>dd/mm/yyyy</b>

### WRITE 'NIL' IF YOU HAVE NO DONATIONS TO DECLARE HERE:

### PART D: OVERSEAS PARTY DONATIONS OF MORE THAN \$50

### Instructions for Part D - Overseas donations over \$50

### Donations from an overseas person

An overseas person is:

- an individual who resides outside New Zealand and is not a New Zealand citizen or registered elector, or
- a body corporate incorporated outside New Zealand; or
- an unincorporated body that has its head office or principal place of business outside New Zealand.

If a donation from an overseas person is over \$50 (either on its own or when aggregated with all other donations made by or on behalf of the same overseas person during the year) the party is entitled to keep \$50 and within 20 working days must either return the excess to the donor or pay the excess to the Electoral Commission. In Part D you must declare:

- the name and street address of the overseas person; and
- the date the donation was received or, in the case of multiple donations, the date each donation was received; and
- the amount of the donation or, in the case of aggregated donations, the total amount of the donations; and
- the amount returned to the overseas person or paid to the Electoral Commission, and the date of that return payment.

### WRITE 'NIL' IF YOU HAVE NO DONATIONS TO DECLARE HERE:

		TOTAL FOR PART D	
Name and street address of overseas donor	Amount of donation or total aggregated donations (including GST) <b>\$0.00</b>	Date donation received (or dates of each aggregated donation) <b>dd/mm/yyyy</b>	o donor or paid to ssion and date of nt (including GST)

### PART E: CONTRIBUTIONS FROM OVERSEAS PERSON OF MORE THAN \$50

#### Instructions for Part E - Overseas contributions over \$50

If you receive any donation from a donor who is not an overseas person that includes a contribution from an overseas person greater than \$50 (either on its own or when aggregated with other contributions to the donation by the same overseas person), you must return the whole donation to the donor. If that is not possible, you must forward the whole donation to the Electoral Commission. In Part E you must declare:

- the name and street address of the overseas person; and
- the amount of the contribution, or, the total amount of aggregated contributions; and
- the date the donation was received or, in the case of multiple donations, the date each donation was received; and
- the amount returned to the overseas person or paid to the Electoral Commission, and the date of that return payment.

WRITE 'NIL' IF YOU HAVE NO CONTRIBUTIONS TO DECLARE HERE:				
		TOTAL FOR PART E		
Overseas contributor's name and street address	Amount of contribution or total aggregated contributions (including GST) <b>\$0.00</b>	The date the related donation funded from the contribution was made <b>dd/mm/yyyy</b>	Amount returned t Electoral Commis that return payme	sion and date of

### PART F: DONATIONS PROTECTED FROM DISCLOSURE

#### Instructions for Part F – Donations protected from disclosure

A donation protected from disclosure enables a person to make an anonymous donation of more than \$1,500 to a registered party without their identity being disclosed to either the public or the party receiving the donation.

The current maximum amount that an individual or body can donate to any one party through this process is \$56,028 between two successive elections. No party may currently receive more than \$373,520 from donations protected from disclosure between two successive elections.

- In Part F you must declare:
- · the date the payment was received
- · the amount of the payment
- · the amount of any interest included in the payment

WRITE 'NIL' IF YOU HAVE NO DONATIONS TO DECLARE HERE:				
	TOTAL FOR PAR	TF		
Date payment received dd/mm/yyyy	Amount of payment (including GST) <b>\$0.00</b>	Amount of interest included in payment <b>\$0.00</b>		

#### Instructions for Part G - Other party donations up to \$5,000

The total number and value of other party donations received in the following bands must be disclosed in **Part G**:

anonymous party donations of \$1,500 or less

- all other donations not exceeding \$1,500
- party donations of more than \$1,500 up to and including \$5,000.

Although aggregation is generally required for donations there is no requirement to aggregate donations from the same donor for the purposes of determining what donations to include and in which band in **Part G**. If a donor has made more than one donation in a category each donation should be counted separately when calculating the number of donations.

#### Example:

If you received two donations of \$2,000 from the same donor in the calendar year, these should be recorded as two donations in the 'Donations exceeding \$1,500 but not exceeding \$5,000' band.

### WRITE 'NIL' IF YOU HAVE NO DONATIONS TO DECLARE HERE:

	TOTAL FOR PART G	
Description of donation	Total number of donations	Total amount of donations (including GST) <b>\$0.00</b>
Anonymous donations not exceeding \$1,500		
All other donations not exceeding \$1,500		
Donations exceeding \$1,500 but not exceeding \$5,000		

## LOANS Complete Parts H and I

### Party Loans exceeding \$15,000

A party loan is a written or oral agreement under which a lender lends money to a political party. Money lent by a registered bank at a commercial interest rate is not a party loan, nor are credit cards and overdraft facilities with registered banks.

### PART H: PARTY LOANS EXCEEDING \$15,000

#### Instructions for Part H - Party loans exceeding \$15,000

Party loans from the same lender exceeding \$15,000 entered into during the year (including those exceeding \$30,000 that have been reported during the year under section 214F) must be reported in **Part H**.

Loans from the same lender need to be aggregated. Include loans entered into during the year not exceeding \$15,000, but that exceed \$15,000 when aggregated with all other loans from the same lender during 2023 or unpaid balances as at 31 December 2023 of any loans provided by the same lender in any previous year.

WRITE <b>'NI</b>	L' IF YOU HAVE NO LOAN	S TO DECLARE HERE:	
		TOTAL FOR PART H	
Lender's name and street address	Loan amount (including GST) <b>\$0.00</b>	Date loan entered into <b>dd/mm/yyyy</b>	Repayment date (if no repayment date, specify "no repayment date" here)
Guarantor's name and street address (if any)	Unpaid balance of loan <b>\$0.00</b>	Interest rate or rates	Details of security given
Total aggregated loan amount from the same le	nder (if applicable)		

Any terms (that enable the lender to reduce or extinguish the loan amount and/or interest or grant any concession in respect of repayment)

Lender's name and street address	Loan amount (including GST) <b>\$0.00</b>	Date loan entered into <b>dd/mm/yyyy</b>	Repayment date (if no repayment date, specify "no repayment date" here)
Guarantor's name and street address (if any)	Unpaid balance of loan <b>\$0.00</b>	Interest rate or rates	Details of security given

Total aggregated loan amount from the same lender (if applicable)

Any terms (that enable the lender to reduce or extinguish the loan amount and/or interest or grant any concession in respect of repayment)

### PART I: PARTY LOANS BETWEEN \$1,500 - \$15,000

#### Instructions for Part I - Party loans between \$1,500 - \$15,000

The total number and value of all other party loans entered into during the year of \$1,500 or more up to and including \$15,000, that have not already been disclosed in **Part H**, must be disclosed in **Part I**.

If a lender has made more than one loan to the party of between \$1,500 and \$15,000 each loan should be counted separately when calculating the total number of loans, for the purposes of **Part I**.

WRITE 'NIL' IF YOU HAVE NO LOANS TO DECLARE HERE:		
	TOTAL FOR PART I	
	Number of loans	Total amount of loans (including GST) <b>\$0.00</b>
Loans of not less than \$1,500 and not more than \$15,000		